

Resource 1:16 Peer Editing Guide for News/ Feature Writing

Name of reporter _____

Name of peer editor _____

Date _____ Topic _____

Questions for Peer Editor	Yes	No	Comments
1. Does the lead feature the most interesting or most important information? Did the writer begin with interest-arousing words?			
2. Is the first quote relevant to the story? Is it strong enough to hold the reader's attention and make him want to read more?			
3. Do the transitions lead the reader logically from one quote to the next?			
4. Is it clear who is speaking in the quotes?			
5. Is the attribution word <i>said</i> ?			
6. Do quotes follow the format: "Quote," Person said, or "Quote," Person said, "more quote"?			
7. Are all words spelled correctly?			
8. Are proper nouns and adjectives capitalized? Is the first word of each sentence capitalized?			
9. Are paragraphs short—no more than 35 words? Is each paragraph indented?			
10. Does the story follow the inverted pyramid form?			
11. Are all pertinent W and H questions answered to the reader's satisfaction?			
12. Has the reporter followed the style manual?			
13. Did the reporter question proper sources, people who have knowledge of the topic or who would be expected to provide answers?			
14. Is the story grammatical?			
15. Have unnecessary words and redundancies been eliminated?			
16. Is the word choice appropriate for the story?			

Name _____ Period _____ Date _____

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Questions for Peer Editor	Yes	No	Comments
17. Has all opinion been attributed to a source other than the reporter?			
18. Is the story in active voice and in 3 rd person?			
19. Does the story end on a quote or a neutral statement?			