
Unit 3 – News Gathering and Interviewing

DAY	Lab or Activity	Student Worksheet	Lecture -- Class notes	AV presentation	Follow-up	Homework	Assessment
1	Different ways news is gathered	Journaling Act. 3.1	CN 3.1				
2	The Beat	Copyediting Act. 3.2	CN 3.2				
3	Continue gathering info for beat sheet, if necessary				Reinforce importance of beat assignments		
4	Compile class beat sheet and post in classroom						
5	Beat Reports	Act. 3.3			Review the importance of beats		
6	Prelim beat reports due; Events calendar	Act. 3.4					
7	Continue with events calendar if necessary; Compile class wall calendar from individual information	Journaling					
8	Background research/investigative reporting	Act. 3.6					

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9	Interviewing: Preparing for the Interview	Copyediting Act. 3.7	CN 3.3, 3.4				
10	Preparing for an interview	Act. 3.7					
11	Conducting an interview	Resource 3.1 (Conduct the interview using the guide)	CN 3.5		Review preparing for the interview	Students should get phone numbers so they can contact one another to finish interviews, if necessary	
12	Writing the interview Rough Draft		CN 3.6, 3.7			Finish writing rough draft of interview story if necessary	
13	Current Events Activity						
14	Writing the interview 2 nd Draft	Journaling			Go over 1 st drafts individually, give suggestions for improvement	Finish up on 2 nd drafts if necessary	Evaluate presentations

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15	Prepare copy (type) if story is acceptable; otherwise, rewrite	Copyediting			As students turn in 2 nd drafts, go over with them; rewrite or prepare copy	Finish stories	Use news/feature rubric to evaluate stories
16							Test: Unit 3
17	Current Events Activity						

Note: An assignment for a second interview is included in the workbooks. This interview should be conducted and written outside of class. You can make whatever arrangements you feel are appropriate for turning in rough drafts and final drafts. I strongly urge you to require them to type their copy for each story they do to get into the habit of doing it properly. My suggestion is one week to complete this assignment outside of class, and I would suggest that no class time be given for this assignment. The students need to understand that journalism happens away from the classroom or newsroom; they must give of themselves and their time to get the job done.